

Dear Mr. /Ms.,

My name is _____ and I am a Canadian student at the University of _____.
I am part of the Alberta-Saxony Intercultural Internship Alliance (ASiiA), please see attachment for more details on the program. I am interested in a XY-month internship placement with _____. I am flexible for my internship period, but ideally, I want to begin my internship from _____ to _____.

I have attached my CV and cover letter, and would be grateful if you could take a look at them.

All of my available contact information is included in the attached application documents. You may reach me through phone or email, and I can gladly address any questions or comments you may have.

Thank you for your time and consideration,
